**Scientific Workshop Proposal**

Submission deadline: **1** **October 2020**

This document is a template for all the information relevant to each **Scientific Workshop** to be organised within EuCAP 2021. There can be 1 or 2 proposers. If the proposal is accepted **information from this form will be used to advertise the scientific workshop on the conference website and in the programme book**. Please note that only a small number of Scientific Workshops can be accommodated at EuCAP 2021.

Please complete and submit no later than **Thursday, 1** **October 2020** in PDF format to [workshops@eucap2021.org](mailto:workshops@eucap2021.org) .

At EuCAP 2020 Scientific Workshops have been successfully presented online with an audience partially beyond those numbers from previous EuCAPs. Therefore, at EuCAP 2021 we will offer the following options for workshops to be presented as a physical event or online as listed below.

|  |  |
| --- | --- |
| **Please specify your preference wrt your proposed workshop (mark the preferred options with x, selection more than one option is possible)** | |
| **I am interested in offering the workshop as a physical event** |  |
| **I am interested in offering the workshop online even when the conference takes place as a physical event** |  |
| **I am interested in the offering the workshop online in case the current pandemic situation does not allow a physical event** |  |

Please use your workshop title for the email subject line.

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| --- | --- |
| **Proposer 1 – main point of contact** | |
| **Name** |  |
| **Company/Organisation** |  |
| **City, Country** |  |
| **Email** |  |
| **Telephone** |  |

|  |  |
| --- | --- |
| **Proposer 2 (optional)** | |
| **Name** |  |
| **Company/Organisation** |  |
| **City** |  |
| **Email** |  |
| **Telephone** |  |

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| --- |
| * Workshop title |

**Abstract:**

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| * Abstract and motivation (100 words) |

**Workshop outline:**

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| * Please describe the format for the workshop, identifying the existence of keynote speakers, panel, invited papers, technical sessions, and so on. (100 words); * We encourage you to provide a graphical abstract: enclose a high resolution picture relevant to the workshop content (it is a responsibility of the proposers that the picture can be published on EuCAP webpage without IP violation). |

**Short CVs of key speakers:**

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| * Please provide information on t**h**e key people speaking at the workshop (100 words) |

* **Conference Topic/Track**

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| Please select the relevant codes(s) from the conference topics and tracks shown on the website, e.g., A14, T10 |

* Please list the key people for the Workshop Scientific Committee who will solicit the presentations, papers and panels

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| --- | --- | --- |
| **Name** | **Affiliation, Country** | **Email** |
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* Please indicate the number of time slots you will require for the duration of your workshop

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| 1 slot = 1hr 40 min |  |
| 2 slots = 3hrs 20 mins |  |
| 3 slots = 5 hrs |  |
| 4 slots = 6 hrs 40 mins |  |

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| * Any comments: |

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| * Provide any specific plans that may be considered for promoting the workshop |

* Has this scientific workshop or a similar one already been offered at a conference? Yes/No

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| * If yes, which conference and year, and with how many attendees |